



Rutherford Downtown Partnership Exterior Facade, Sign & Awning Application

PLEASE NOTE: THIS APPLICATION WILL NOT BE ACCEPTED, REVIEWED OR APPROVED WITHOUT:

- **ARCHITECTURAL DRAWINGS TO SCALE;**
- **HISTORICAL PHOTOS OF THE ORIGINAL BUILDING WHERE AVAILABLE; and**
- **BUILDING ELEVATIONS;**
- **ANY ADDITIONAL DOCUMENTATION THAT MAY BE DEEMED NECESSARY BY THE STREETCAPE REVIEW COMMITTEE**
- **PHOTOS OF THE SUBJECT PROPERTY AND ADJACENT STRUCTURES;**

Name of Applicant (Business Owner or Landlord) _____
 Mailing Address _____
 Telephone _____
 Address of Subject Property _____
Name(s) of Building Owner _____
 Mailing Address _____
 Telephone _____
Name of Contractor _____
 Contractor's Address _____
 Contractor's Telephone # _____
 Estimated cost of work: \$ _____

Please indicate below all work you are planning by placing an "x" in the appropriate spaces.

Awning _____	Sign _____	Windows _____
Doors _____	Exterior Wall _____	Cornice/trim _____
Stairs/Steps _____	Lighting _____	Surface finish _____
Roof/parapet _____	Chimney _____	Antennae/Satellite Dish _____
Paint _____	Air Conditioner _____	Sidewalk _____
Addition _____	New Building _____	Other _____

Please give details below all of the work you are planning to the exterior of the building including any Exterior site-work, painting, removal or replacement of any existing items.

All of the questions below must be answered "yes" for this application to be deemed valid and complete.

- Yes___ No___ Has applicant contacted the Building Dept. for information regarding all necessary permits needed for this project?
 If yes, who was contacted and what is the status? _____
- Yes___ No___ **Has applicant received a copy of the Rutherford Downtown Partnership Design Regulation Manual?**
- Yes___ No___ Has applicant submitted (6) copies of this application form?
- Yes___ No___ Does the application include architectural drawings to scale and with dimensions?
- Yes___ No___ Does the application include photos of the subject building and adjacent properties?
- Yes___ No___ Does the application include specifications of colors of all materials?
- Yes___ No___ Has applicant paid all Business Registration Fees or property assessments?
- Yes___ No___ Has applicant received approvals from the owner of the property for these changes?

 Signature of Applicant _____
 Date

Y___ N___ Application Complete (Office Use Only) (081503)